



MEETING MINUTES

Annual General Meeting of the Namibian Equestrian Federation

Meeting title	ANNUAL GENERAL MEETING
Date	14 October 2018
17Time	09h00 – 13h00
Location	Eden Chalets, Windhoek
President	Riaan van Rooyen
Minutes takers	Gigi Mathias

NAMEF EXCO	Title	Present / POA	Apologies/ Proxy
<input type="checkbox"/> Riaan van Rooyen	President	X	
<input type="checkbox"/> Cord Cordes	Vice-President	X	
<input type="checkbox"/> Hendrik Roschlau	Treasurer	x	
<input type="checkbox"/> Brigitte Mathias	Secretary General	x	
<input type="checkbox"/> Alexandra Rohl	Dressage delegate		x
<input type="checkbox"/> Ute Gebhardt	Jumping delegate	x	
<input type="checkbox"/> Olaf Falk	Eventing delegate	x	
<input type="checkbox"/> Kathleen Newton	Grading secretary	x	
<input type="checkbox"/> Ruth Lowe	Namibian Equestrian Coaches Association	x	

Invitees	Title/Member of	Present	Proxy	Excused
<input type="checkbox"/> Member of	AVEC			No attendance
<input type="checkbox"/> Member of	WBEC	x		
<input type="checkbox"/> Member of	DUNESIDE	x		
<input type="checkbox"/> Member of	GCW	X		
<input type="checkbox"/> Member of	RGO	X		
<input type="checkbox"/> Member of	RVO			No attendance
<input type="checkbox"/> Member of	RVS	X		
<input type="checkbox"/> Member of	KAPPS	x		
<input type="checkbox"/> Member of	RCO	x		
<input type="checkbox"/> Member of	RGKW	x		
<input type="checkbox"/> Member of	ORC			No attendance
<input type="checkbox"/> Member of	THE PADDOCKS		x	
<input type="checkbox"/> Member of	RIVERSIDE		X	
<input type="checkbox"/> Member of	OUTJO REIT CLUB	X		
<input type="checkbox"/> Member of	WALVIS BAY RIDING CLUB		X	
<input type="checkbox"/> Member of	PEGASUS			No attendance
<input type="checkbox"/> INVITEES	OTIVERO ENDURANCE CLUB	X		
<input type="checkbox"/> INVITEES	NAMIBIAN SPORT COMMISSION	X		
<input type="checkbox"/> INVITEES	NAMIBIAN NAT OLYMPIC COMM	X		
<input type="checkbox"/> INVITEES	WINDHOEK ENDURANCE CLUB	X		

Minutes

Annex numbers as attached * Already distributed.

Pt. Topic

Annex/Approval/Action



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1	PRESIDENTS WELCOME AND APOLOGIES: Riaan van Rooyen opens the floor and welcomes all members to the meeting. A special mention to the attendees on behalf of the Endurance discipline and thanks them for their interest and attendance at the meeting.	
2	CONSTITUTION OF THE MEETING AND QUORUM: It is established that the meeting is duly constituted. 12 out of 16 affiliated members are present or have handed in their proxies.	
3	ACCEPTANCE OF MINUTES 2017: Minutes are tabled for approval. Proposed by Kathleen Newton and seconded by Ute Gebhardt. A request from the NSC to kindly submit the Minutes prior to the AGM to the NSC in future.	Annex 1
4	ANNUAL REPORT OF THE PRESIDENT: Riaan van Rooyen presents his annual address	Annex 2
5	ANNUAL REPORT OF THE OFFICE BEARERS: <ul style="list-style-type: none"> • Show Jumping – Ute Gebhardt • Dressage – Alexandra Rohl • NECA – Ruth Lowe • Eventing – Olaf Falk • Vice-President – Cord Cordes All reports are read out to the audience	
6	FINANCIAL REPORT 2018: Hendrik Roschlau via presentation tables the Annual Financial Statements. Questions from the floor are discussed in detail. The allocated funds (NAD 166k) for an unknown project as per the AFS will be reallocated into the investment account. AFS are accepted as a true reflection by the floor. Comment from the NSC representative is that NAMEF should circulate the AFS prior to the AGM in future.	
7	BUDGET FOR 2018-19: Annual budget for 2018-19 is presented and accepted.	
8	APPOINTMENT OF AUDITORS: Namef and all members accept M Coffee & Lind Assoc. for another term.	
9	PROPOSED CHANGES OF CONTRIBUTIONS FOR 2019: The proposed 5% increase for all NAMEF fees are accepted by the majority members present.	Annex 3
10	CALENDAR EVENTS 2019: The NAMEF events are allocated and accepted by all members present as follows: <ul style="list-style-type: none"> • NAMIBIAN JUMPING CHAMPIONSHIPS – RVS • NAMIBIAN DRESSAGE CHAMPIONSHIPS – RVS • NAMIBIAN EVENTING CHAMPIONSHIPS – RGO • FEI WORLD JUMPING CHALLENGES – RVS, GCW, WBEC • FEI WORLD DRESSAGE CHALLENGE - GCW • FEI CHILDRENS CLASSIC – WBEC • FEI EVENTING CIC1* SHIELD AND CUP SERIES - DUNESIDE 	
10.1	EVENT CALENDAR FOR 2019: The annual event calendar is tabled and after a few changes accepted by the members.	
11	DISCUSSIONS OF DULY TABLED MOTIONS AND PROPOSALS: <ul style="list-style-type: none"> • NAMEF CONSTITUTION CHANGES – in depth discussion on the changes of the constitution in the presence of ADV Thomas Wylie. • MARC ESSELMANN CONSTITUTION POINTS - The requested constitution changes as tabled by Marc Esselmann Ref Article 9 – not accepted by the floor. Ref Article 15 Voting by the show of hand for proxy bearers resulted as follows: Changes to Voting procedure – 14 members for the proposed change, 2 members against the proposed change. • INSURANCE IMPLEMENTATION: Riaan van Rooyen requested a show of hands to vote for or against the implementation of the Insurance package already tabled at the previous AGM. Majority of members are for the implementation. • IT PLATFORM: The IT Platform implementation will be run via Workshops by Kathleen Newton, Tanja Reinhardt and Olaf Falk. Kathleen will contact all clubs for suitable dates. Proposal is that the system should be run as of the 2nd January. Any changes to rules and/or IT Platform will be done after a 6-month trial period. • ANNUAL REGISTRATION DATE 01ST JANUARY: Accepted by all present. 	



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12		APPOINTMENT OF ELECTION OFFICER: No appointment as no election took place.	
13& 14		ELECTION OF EXECUTIVE COMMITTEE MEMBERS: The following member took up their terms as follows: - <ul style="list-style-type: none">• Alexandra Rohl – Vice President• Roswitha Schommarz – Secretary General• Jan de Villiers – NECA• Endurance delegate – no proposal received• Dressage – the EXCO will have to co-opt a delegate	
15		GENERAL: Gigi Mathias reads out her final report and thank you to all present. Riaan van Rooyen adjourns the meeting with well wishes and thank you to all those that travelled and took their Sunday to be present at the AGM.	

18 Next meeting(s)		
Date	Meeting	Location

Approval of minutes:

Place

Signature, President of Meeting